**PAYSON CITY COUNCIL AGENDA REQUEST FORM**

DATE OF COUNCIL MEETING: December 3, 2025

TITLE OF ITEM FOR AGENDA: Resolution establishing 2026 annual meeting schedule

WHO IS REQUESTING: Amalie R. Ottley

WHO IS PRESENTING:

LENGTH OF TIME: MINUTES

**DESIRED ACTION OF CITY COUNCIL:**

(Check relevant items)

CONSENT AGENDA

RESOLUTION  ORDINANCE  PROCLAMATION

PRESENTATION/DISCUSSION: (NO ACTION)

PRESENTATION/DISCUSSION: (ACTION NEEDED)

RESOLUTION  ORDINANCE  PROCLAMATION

WORK SESSION: (NO ACTION)

REDEVELOPMENT AGENCY: (ACTION NEEDED)

RESOLUTION  ORDINANCE

DETAILED REASON AND EXPLANATION FOR REQUEST:

Each year the City is required to give public notice of its annual meeting schedule according to UCA 52-4-202(2). The proposed resolution setting the dates and times of meetings for City Council for 2026 is included in the packet.

This agenda request and any supporting documentation is due to the city recorder by the Wednesday one week prior to the council meeting. This allows final preparation of the agenda and time for the city attorney to review.

REVIEWED - CITY ATTORNEY       INITIALS